

EDUCATIONAL BURSARY GRANT APPLICATION FORM

High School and Tertiary Education Grants are awarded in accordance with the following provisions:-

1. The Council in terms of the Scheme's Regulations shall determine the value of each grant, the Council does not pay 100% of the tuition fees.
2. Please note that it is a requirement for all information requested on the application form to be completed in full. All documents requested must be certified copies and submitted promptly. (Your local Post Office or Police Station will be able to certify the documents).
3. The Educational Bursary Grant Scheme is open to members of the Provident Fund for the Furniture Industry of the Western Cape. The Educational Bursary Grant Scheme is available for Grade 8 to 12 and Tertiary studies.

Where the member is the biological parent the following document has to be submitted:-

- Certified copy of birth certificate of the student

Where the member is a legal guardian it is compulsory to provide the following:-

- Valid letter of guardianship from Department of Social Development / Court Order
- Proof of adoption

Where the member and applicant have different surnames, it is compulsory to provide:-

- Affidavit stating reason for difference in surname

Where the member is applying for his/her spouse it is compulsory to provide:-

- Member's marriage certificate and member and spouse identity documents.

4. All High School applications for Educational Bursary Grant Scheme must be lodged on the official application form furnishing all the particulars required. In order to be eligible for the Educational Bursary Grant Scheme the applicant must be a member of the Provident Fund for a minimum of (1) one consecutive year.
5. All Tertiary applications for Educational Bursary Grant Scheme must be lodged on the official application form furnishing all the particulars required. In order to be eligible for the Educational Bursary Grant Scheme the applicant must be a member of the Provident Fund for a minimum of (5) five consecutive year.
6. Subject to the evidence of passing the grade and at the absolute discretion of the Council a grant may be repeated for successive years until the completion of his/her Studies, provided that the applicant re-applies annually and meets all the criteria in terms of the rules of the Educational Bursary Grant Scheme.
7. Payment of the Educational Bursary Grant Scheme shall be made **ONLY** to the Tertiary Institution at which the successful applicant has been accepted and in the case of scholars, to the member.
8. Proof of final examination results for the previous year must be submitted together with this application form as well as proof of registration for the current year with the Tertiary Institution, by the closing date. Failure to submit the final School / College / University / Technikon report and proof of registration shall render the application incomplete and thus not be considered.
9. Please ensure that the checklist is completed in full and all the required documents are submitted. Incomplete and late submissions will not be considered.

CLOSING DATES:-

End of February – for all application forms and all supporting documentation.

*Late submission will **NOT** be considered.*

| | |
|--|----------------|
| TO BE COMPLETED BY THE MEMBER | For office use |
| DETAILS OF MEMBER | |
| Surname: _____ | |
| First Name in full: _____ | |
| Identity Number: _____ | |
| Home Address: _____ | |
| _____ | |
| _____ Code: _____ | |
| Contact no (Home): _____ Cell: _____ | |
| Name of Workplace: _____ | |
| Factory Address: _____ | |
| _____ | |
| _____ Code: _____ | |
| Telephone number for Workplace: _____ | |
| Occupation: _____ | |
| WC or SWD member number: _____ | |
| How many years have you worked at this Workplace: _____ | |
| How many years have you contributed to the Provident Fund: _____ | |
| I, (Name and Surname of member): _____ | |
| I hereby confirm that the information furnished above is accurate. | |
| Signature of Member: _____ Date: _____ | |

| | |
|---------------------------------|----------------|
| DETAILS OF STUDENT | For office use |
| Surname: _____ | |
| First Name in full: _____ | |
| Identity Number: _____ | |
| Date of Birth: _____ Age: _____ | |

DETAILS OF PROPOSED STUDY – HIGH SCHOOL

Grade: _____ Year: _____

Name of School: _____

Address of School: _____

Name of Principal: _____ Contact no: _____

Did the student pass: Yes NoDid the student qualify for any other bursaries: Yes No**MEMBERS BANKING DETAILS**

Account holder: _____ Bank name: _____

Bank account no: _____ Branch code: _____

I (member) _____ declare that the information furnished herein is true and correct to the best of my knowledge.

Signature of Member: _____ Date: _____

For office use

DETAILS OF PROPOSED STUDY – TERTIARY

Institution: _____ Student no: _____

Course: _____

Commencement date of study: _____

Address of Institution: _____

Contact no: _____

Did the student pass: Yes NoDid the student qualify for any other bursaries: Yes NoHave you received a bursary from NUFAWSA or Council in the past: Yes No

Signature of Student: _____ Date: _____

INSTITUTIONS BANKING DETAILS

Account holder: _____ Bank name: _____

Bank account no: _____ Branch code: _____

I (member) _____ declare that the information furnished herein is true and correct to the best of my knowledge.

Signature of Member: _____ Date: _____

For office use

CHECKLIST

The following documents must be submitted with this application:-

| | | YES | NO |
|----|--|-----|----|
| 1 | Certified copy of member's identity document | | |
| 2 | Certified copy of student's identity document or birth certificate | | |
| 3 | Certified copy of final school report card (High School Bursary Applications) | | |
| 4 | Certified copy of academic records for past year study or matric certificate if 1 st year | | |
| 5 | Certified copy of proof of registration and institutions' statement of account (Tertiary Bursary Applications) | | |
| 6 | Affidavit stating reason for difference of member and student's surname | | |
| 7 | Proof of biological parents:- *certified copy of birth certificate | | |
| 8 | Proof of Guardianship:- *valid letter from Department of Social Development / Court Order | | |
| 9 | Member's proof of banking details (High School Bursary Applications) | | |
| 10 | Institutions proof of banking details (Institution Bursary Applications) | | |

Contact details:

NUFAWSA

9 Maritz Street
Kemperville
Bellville
7530

Telephone number : 021 948 5872
Facsimile number : 021 948 4254
Email address : info@nufawsa.org.za